



Community and Volunteer Officer

Role profile

Are you a people person who's passionate about the role of communities in bringing nature back to Cornwall? Cornwall Wildlife Trust is currently recruiting a Community and Volunteer Officer to play a crucial role in our most ambitious project ever – 'Tor to Shore'. We're looking for a natural communicator and team player, with experience of working with communities. You must be able to inspire people, establish relationships, and build trust easily, including with groups who are currently disengaged with nature.

Job title	Community and Volunteer Officer
Team	Tor to Shore Project Team, with active involvement in the Community and Engagement Team
Contract	12 months fixed term (with potential to extend subject to satisfactory performance and future project funding)
Hours	5 days per week (37.5 hours)
Salary	£23,868 - £27,000 (Band D)
Reports into	Tor to Shore Project Manager
Key relationships	Community and Engagement Manager, Community Engagement Officer, Volunteer Programme Coordinator, and Tor to Shore's Marine Officer

About Cornwall Wildlife Trust

For more than 60 years, Cornwall Wildlife Trust has been working to protect Cornwall's wildlife and wild places. Although a local, independent charity, we are part of a national movement of 46 Wildlife Trusts, all with a shared purpose.

Our vision is of a Cornwall where nature thrives. Where currently rare and threatened species are once again a normal part of our countryside, skies, and seas. Where children grow up surrounded by wildlife. And where we're all connecting with and taking action for nature – benefiting our health and wellbeing, and ensuring a future for nature in Cornwall.

About Tor to Shore



Cornwall Wildlife Trust **Creating a Cornwall where nature thrives**



Tor to shore is a new project located in the Par River catchment and surrounding area - from the granite boulders of Helman Tor, Cornwall Wildlife Trust's largest nature reserve, to the spectacular waters of St Austell Bay, home to important seagrass and maerl habitats.

Tor to Shore is made possible with The National Lottery Heritage Fund. Thanks to National Lottery players, the project aims to establish a thriving land and seascape, where local communities and businesses are engaging with, taking action for, and benefiting from nature. Key project goals include:

- implementing rewilding principles at Helman Tor, helping nature once again take the lead at one of the UK's most important sites for wildlife
- working with local farmers and fishers to increase sustainable practices, contributing to greater flood prevention, a reduction in harmful pesticides and agricultural run-off, and better protection for marine species and habitats
- creating a Voluntary Marine Nature Reserve in St Austell Bay, supported by and benefiting local communities and businesses
- engaging communities, including those from excluded backgrounds, who are acting for wildlife and benefiting from nature.

Cornwall Wildlife Trust aims for this to be a six-year project, starting with the one-year development phase, followed by a five-year delivery phase.

Role summary

The role will lead on Tor to Shore's community and volunteer engagement activities during the project's 12-month development phase. This will require liaising with external organisations operating in the project area to understand:

- the challenges facing communities to engage with and protect nature
- existing groups (formal and informal) that are taking action, or have a desire to take action for, wildlife in the area.

This will help identify opportunities for people and nature in the project area, and result in further development and testing of specific activities.

Responsibilities

- Build on work already conducted by Cornwall Wildlife Trust to identify key organisations and groups in the project area that are:
 - working to (or have a desire to) protect the local wildlife and / or environment
 - working with communities that could benefit from connecting with nature.
- Develop relationships and conduct consultations with said organisations and groups to understand their needs and further develop activities for collaboration.
- Lead the development of a co-produced social inclusion plan (through a partnership with a local organisation) that will deliver:
 - day trips with key audiences for wellbeing, nature connection and confidence building



- nature connection courses that target audiences less engaged with nature, who would benefit from a long-term, confidence-building-based series of activities that allow participants to experience the natural world in their own space
- nature sessions with family audiences during the summer holiday
- frequent nature club activities with the local community.
- Engage local schools to understand their needs and engage them with the project.
- Work with education specialists to develop resources that respond to schools' needs, helping children and young people learn about nature in Cornwall (and develop a plan for promoting these resources).
- Develop relationships and conduct consultations with local groups and identify ways in which the project would support them during delivery phase.
- Coordinate project volunteering and develop the framework for volunteering opportunities in the delivery phase.
- Contribute to the project's monitoring and evaluation, capturing key data as required by the project's evaluation framework.
- Ensure that various Cornwall Wildlife Trust processes and procedures (including, but not limited to, those relating to safeguarding, health and safety, and data protection) are adhered to.
- Undertake other work required within the project, including project support, communications, media work and administration.

Person specification

		Essential	Desirable
Knowledge and experience	Working with community groups and a diverse range of stakeholders on community development and involvement projects	✓	
	Co-ordinating and working with volunteers	✓	
	Working in the conservation field		✓
	Public speaking, both formally and informally, and delivering conservation focused activities and events		✓
	Budget management		✓
	Educated to degree level or equivalent (preferably in a relevant environmental discipline)		✓
	Knowledge of Cornwall's habitats, species and nature conservation issues - and also wider general nature conservation and sustainability issues		✓
	Understanding of the principles of Social Prescription and its benefits to society		✓
	Experiencing using social media and creating web content to engage audiences		✓
Skills	Relationship management / stakeholder engagement	✓	



	Verbal and written communication	✓	
	Computer literate, particular for Microsoft Office applications	✓	
Personal qualities	Ability to work on own initiative and as part of a team	✓	
	Enthusiastic, friendly, professional, and empathetic attitude, with the ability to establish trust with various groups	✓	
	Committed to, and passion for, environmental conservation and sustainability issues	✓	
Other	Full clean driving licence	✓	
	First Aid qualified		✓

Other details

- Events and meetings relevant to the role may be held outside office hours.
- Cornwall Wildlife Trust operates excellent toil and flexible working policies.
- Enhanced company holiday entitlement – starting at 25 days and rising to 30 days (one day extra for each year worked after three complete years served), with additional time off between Christmas and New Year.
- All employees have access to the Employee Assistance Programme (24/7 counselling service) and Employee health and wellbeing portal.
- Cornwall Wildlife Trust provides a stakeholder pension.
- The successful candidate will have the opportunity to visit and spend time at some of Cornwall's most beautiful wild places.

To apply

Please send a CV and supporting statement outlining your suitability against the person specification to recruitment@cornwallwildlifetrust.org.uk by midnight on 28th July 2024.

Thank you for your interest in joining Cornwall Wildlife Trust to create a Cornwall where nature thrives.

